

Care Coordinator - Newcastle based - *Expression of Interest*

Healthe Community is looking for experienced and motivated people with Aged Care and/or Disability related qualifications, to join our teams.

The Care Coordinator role which provides person-centred care for people living in the community with disability and/or aged care needs, is;

- Full-time Cardiff (Newcastle) based
- Working with a dedicated team of like-minded health professionals
- A diverse workload supporting people with various health and support needs
- Working with a dedicated team at Hunter Nursing, part of HealtheCare Group
- Working in Community Care

The position is responsible for coordinating the health and support services required by clients receiving National Disability Insurance Scheme (NDIS) and Home Care Packages (HCP) Programs. These programs support people and their carer's to live independently in the community setting. You will be required to have excellent communication skills and be able to establish relationships with clients and their families, to be able to design services and support plans, to assist clients achieve their goals.

Essential Criteria

- Certificate III in a Health/Nursing related discipline
- Working knowledge of community based services in the community setting
- Demonstrated skills in assessment, care planning and coordination
- Demonstrated commitment to person centred care and customer service
- Demonstrated capacity to work independently, as well as part of a team
- Demonstrated excellence in written and verbal communication, including experience with client management systems
- Current Australian Drivers Licence

Desirable

- Knowledge and experience with Aged Care CDC and/or NDIS funding packages, including development of funding quotes and service agreements
- Knowledge of ComCare software

Applications must include a cover letter that addresses all essential and desirable criteria, as well as a current resume to be considered.

Applications close January 27th 5:00pm and should be emailed to

maria.gorton@healthecare.com.au

For further information, call Maria Gorton on 4959 6711.